# PRIVACY POLICY

# Last updated July 27, 2023

RusMedSoft LLC is committed to protecting your privacy. This privacy statement explains data collection and use practices of the Mitra website www.mitra.tools. By accessing the Mitra site, you are consenting to the information collection and use practices described in this privacy statement.

# **Collection of your Personal Information**

We will ask you when we need information that personally identifies you (personal information) or allows us to contact you to provide a service or that you have requested information such as receiving information about Mitra products and services, ordering e-mail newsletters.

The personal information we collect may include your name, title, company or organization name, work/personal e-mail, work/personal phone, work or home address, information about your job function, information about your company, information about your visit, such as the name of the Internet service provider and the Internet Protocol (IP) address through which you access the Internet; the date and time you access the Mitra site; the pages that you access while at the Mitra site and the Internet address of the Web site from which you linked directly to our site; information about the geolocation; other information entered by the user into such form as specified by the Mitra.

#### **Use of your Personal Information**

The personal information collected on this site will be used to help improve the Mitra site, analyze trends and administer the site. In support of these uses, Mitra may use personal information to provide you with more effective customer service, to improve the Mitra site and any related Mitra products or services. We may use your personal information to provide you with important information about the product or service that you are using, including critical updates and notifications. Additionally, with your permission, we may send you information about other Mitra products and services.

When you sign up for a newsletter or agree to receive promotional e-mail, Mitra may use customized links or similar technologies to track e-mail links that you click. Each e-mail communication includes an unsubscribe link allowing you to stop delivery of that type of communication.

Mitra can provide parter companies your personal information they need to deliver the service. They are required to maintain the confidentiality of the information and are prohibited from using that information for any other purpose.

#### **Disclosure of Personal Information**

Mitra may disclose personal information if required to do so by law or in the good faith belief that such action is necessary to

(a) conform to the edicts of the law or comply with legal process served on Mitra or the Mitra

site;

(b) protect and defend the rights or property of Mitra or

(c) act in urgent circumstances to protect the personal safety of Mitra employees or agents, users of Mitra products or services, or members of the public.

Personal information collected on the Mitra site may be stored and processed in Thailand or any other country in which Mitra or its affiliates, subsidiaries or agents maintain facilities, and by using the Mitra site, you consent to any such transfer of information outside of your country.

# **Security of your Personal Information**

Mitra is committed to protecting the security of your personal information. We use a variety of security technologies and procedures to help protect your personal information from unauthorized access, use, or disclosure. We transmit sensitive personal information over the Internet, we protect it through the use of encryption, such as the Secure Socket Layer (SSL) protocol with a 2048 bit encryption.

# **Use of Cookies**

We use cookies on Mitra site to ensure the integrity of the process.

# **Changes to this Statement**

We may occasionally update this privacy statement. When we do, we will also revise the "last updated" date at the top of the privacy statement.

We encourage you to periodically review this privacy statement to stay informed about how we are helping to protect the personal information we collect. Your continued use of the service constitutes your agreement to this privacy statement and any updates.

#### **Contact Information**

Any suggestions, questions, complaints, or other inquiries on the handling of the User's Information must be submitted to:

RusMedSoft LLC

**TIN:** 5047244940 **Address:** 117216, Moscow, Starokachalovskaya st., 1 building 1, room 1/1

Email us: info@mitra.tools